Larry Porter

Porterra Travel

155 Parker Avenue

Easton, PA 18042

Phone 610.390.0502

Email [PorterraTravel@gmail.com](mailto:PorterraTravel@gmail.com)

Dear Cuba travelers & music lovers,

Welcome aboard!! And thanks for choosing to join our fabulous person to person cultural exchange trip to Havana, Cuba with Start Making Sense from April 25nd to the 29th, 2018. This is truly going to be a “once in a lifetime” experience. All arrangements for air and land services have been made on your behalf. This letter serves as your confirmation for the trip. Submission of your deposit constitutes understanding and agreement of our terms and conditions which are attached below. As you know travel to Cuba involves a bit of red tape, and we’re here to help with all that. Travel services are being provided by Interplanner, who have been running trips to Cuba for many years, so they know the ropes. A travel Visa is required for travel to Cuba and is included in the tour price. We have all the necessary forms and will assist you every step of the way.

The trip includes round trip airfare on American Airways from Philadelphia International Airport to Havana, Cuba with a brief layover in Charlotte, all private transfers in Cuba via private airconditioned coaches between the hotels, group activities and airports, four nights in the Hotel Four Points by Sheraton in Havana, breakfasts daily, 3 lunches, 2 dinners, 2 Start Making Sense concerts, Cuban medical insurance (required), all entry fees for group activities listed in the itinerary, English speaking guides, a pre-departure orientation meeting before we go, and so much more. The price for the 5-day package is $2575 including all airport taxes and surcharges (subject to change until time of ticketing). Prices are based on double occupancy. The single supplement charge is $364.

We will charter a private coach for transportation between Easton, PA and Philadelphia airport for those wishing to share a ride.

To complete your reservation please send a $500 per person non-refundable, non-transferrable deposit payable to Porterra Travel at the address above. Your deposit is due by February 8, 2018; otherwise your reservation will automatically be cancelled. Please DO NOT write “Cuba” anywhere on the check or your deposit will not be accepted. You can write SMS Trip or travel arrangements, but do not write the word Cuba. Travel Guard is one of the most trusted names in travel insurance. Let me know if you would like to purchase coverage or have any questions, as there are extra forms required for travel to Cuba.

I am super excited about this trip! I’ve never been to Cuba, so this should prove to be another fun filled adventure. Thanks to Jon and the SMS crew for making this possible! I will be in touch before final payments are due with any updates and information. Final payment for the tour will be due on or before February 20, 2018. If you have any questions or requests please feel free to contact me via cell phone or email anytime.

Cheers,

Larry Porter

Porterra Travel

610-390-0502

Porterra Travel – Terms and Conditions

PAYMENT AND CANCELLATION POLICY:

CONFIRMATION OF PARTICIPATION: Soon after your initial tour booking, you will receive a confirmation packet which will contain the following materials: an official letter which will describe the tour and its general features, a copy of our Terms and Conditions and a Travel Guard insurance brochure.

DEPOSITS AND PAYMENTS: Deposits are made to hotels, air carriers and other suppliers in order to book travel services and are non-refundable and non-transferrable. Final payments will generally be due between 60-90 days prior to departure, although some tours may require earlier or later payment All payments should be made payable to Porterra Travel.

CANCELLATION POLICY (land package only): Generally, the penalty for tour cancellation from the time of final payment until thirty days prior to departure is 100% per person, although we will make every effort to recoup any money on your behalf. There are no refunds for cancellation within thirty days of departure. Cancellation penalties for air carriers will vary depending on the airline. No refunds on either the land package or the air will be granted for cancellations within seven days of departure. Cancellation penalties are in addition to the nonrefundable, non-transferrable initial tour deposit.

CANCELLATION OF TRAVELING COMPANION: Travelers whose traveling companion cancels his/her participation in a tour will be charged at the single supplement rate for all land packages.

AIRPORT DEPARTURE TAXES, SECURITYFEES AND FUEL SURCHARGES: Unless otherwise specified, all tour packages are exclusive of airport departure taxes, security fees and any applicable fuel surcharges. The Colombia trip includes all these fees, but they are subject to change until time of ticketing.

FARES AND RATES: Subject to change without notice based on currency fluctuation in excess of 3% and/or cost changes in airfare, airport departure taxes, hotels or other services beyond my control. Rates are guaranteed upon acceptance of full payment All rates are in U.S. dollars.

TRAVEL INSURANCE: Travel Insurance through Travel Guard is available for those who wish to purchase it. For an application or more information, please contact Larry Porter at 610-390-0502. I am not a licensed agent and all questions regarding coverage will be referred directly to Travel Guard insurance.

DISCLAIMER OF LIABILITY FOR TRIP CHANGES AND CANCELLATIONS: Porterra Travel, their owners, officers, employees and agents (hereinafter collectively referred to as the "Tour Company") act only as independent agents in providing a service to plan itineraries and make trip arrangements for lodging, transportation, sightseeing tours, restaurants, luggage handling and other products, services or amenities (hereafter collectively referred to as the "trip arrangements") needed for your trip, vacation or tour (the "trip"). The Tour Company does not independently control, supervise, inspect or audit the suppliers, wholesalers and third parties consulted, selected or contracted to provide your trip arrangements. The Tour Company is not an actual, captive or apparent agent of those entities that are selected, contracted and paid to supply your trip arrangements. The Tour Company relies upon said entities to provide reliable quality trip arrangements. Trip arrangements can change or cancel due to accident or without apparent good cause or for reasons beyond the Tour Company's control. The Tour Company does not warrant against and is hereby generally released from legal liability for any charges, increased costs, trip cost advances (unless the Tour Company is in actual possession and control of the advanced funds), inconvenience, disappointment and consequential losses resulting from trip arrangement changes or cancellations caused by others not subject to the Tour Company's direct supervision and control. The Tour Company also does not warrant against and is hereby generally released from legal liability for charges, increased costs, trip cost advances (unless the Tour Company is in actual possession and control of the advanced funds), inconvenience, disappointment and consequential losses resulting from delay, overbooking, insufficient booking or financial distress of the provider, sickness, quarantine, theft, crime, labor disputes, acts of war and terrorism, equipment breakdown or unavailability, government restraints, weather and any causes not subject to its direct supervision and control. The Tour Company disclaims any and all express and implied warranties of your subjective enjoyment of or satisfaction with the trip. A gratuitous good faith effort by the Tour Company to resolve complaints against provider entities can be terminated at any time and shall not be deemed a waiver of the protections granted to the Tour Company herein. The preceding is intended to and in fact applies to you, your family members and companions accompanying you on the trip.

DISCLAIMER OF LIABILITY FOR PERSONAL INJURY: The risks to your safety from traveling to unfamiliar places, foreign countries and cultures can be either greater than or different from risks you normally encounter and avoid on a daily basis. On your trip you could suffer serious or fatal injuries caused by people who act intentionally, recklessly or negligently, or even by animals; or caused by dangerous or defective conditions of hotels, buildings, airplanes and airports, boats and ships, trains, cars and buses, equipment, sightseeing places and any other place you may visit or means of transportation used on your trip. If the Tour Company provides advice to follow for your safety, you should follow the advice but it is intended solely as a warning to be careful and you cannot rely upon it as either reasonable assurance or a guarantee of your safety even if you follow the advice. The Tour Company does not warrant against and is hereby generally released from legal liability for injury, death, emotional distress, unliquidated civil damages, property damage or loss, medical expenses, lost earnings, inconvenience and consequential losses caused by the described risks of harm. You, your family members and companions accompanying you on the trip expressly acknowledge and voluntarily accept the risks of harm described in the preceding.

Interplanner will handle all travel arrangements. Additional information and conditions from Interplanner are outlined below:

All participants must complete a registration form provided by Porterra Travel and pay the program fees. All participants must travel together as a single group and follow the day by day program in order to comply with OFAC rules and regulations as stated in the People to People General License. The participation of anyone not complying with these rules will not be accepted as a tour member. Interplanner will not make any individual travel arrangements for anyone outside of the agreed program.

The package has been based on a minimum participation of 10 full paying participants. Should the number of participants, travel dates, tariffs and/ or exchange rates change, the right is reserved to re-cost the program in light of such changes and to make the necessary alterations at the time of settlement of account.

##### Travel Restrictions:

Travel to Cuba is severely restricted under the Cuban Assets Control Regulations. Under these regulations, spending money relating to Cuban travel is prohibited unless the traveler is licensed. There are some travel categories that are authorized under the OFAC general license. You are traveling under the People to People General license.

Further, each traveler must complete and sign a Travel Affidavit before departure. Forms will be provided by Interplanner through Porterra Travel. All forms must be filled out and returned by the due date specified in the document package. You will be required to submit a copy of your valid passport for the visa process.

##### Travel Provider:

International Planning Services, Inc. d/b/a INTERPLANNER.

##### Air Transportation:

Air transportation by American Airlines. Airfare based on the group advanced purchased airfare. All airfares are subject to change without prior notice. Tickets are non-refundable once issued.

Baggage allowance is 50 pounds. Overweight fees are expensive, so we recommend you pack within your allowed limit. One small pieces of hand luggage is allowed not to exceed 15 pounds. There is a charge of $25.00 for first checked bag in the U.S. and also returning from Cuba.

Your ticket purchase includes medical expenses for illness and accident up to $30,000 CUC and repatriation transport of deceased, injury and illness up to $15,000 CUC. See attached document from ESICUBA – ASISTUR. This is required by Cuba and included in the total tour price.

A group consists of a minimum of 10 ticketed adult passengers who must travel on American Airlines to the same destination on the same flights. In the event that your group does not meet this minimum, passengers will be considered as individual travelers and ticketed at the available published fare for which they qualify and which may be available. **Schedules are subject to change without prior notice.**

##### Tour Price Includes:

Ground Transportation: All sightseeing and transfers as well as overland transportation will be by private motor coach with English speaking guides/interpreters.

Hotels Accommodations: All Accommodations will be provided in twin bedded rooms with private bath or shower. Hotel categories are by official classification of the respective government. Single rooms are available at a supplement charge. Interplanner reserves the right to substitute any previously confirmed hotels in the event that the tour operator in the respective country encounters an oversold situation and to replace with others of similar or better quality. Additional costs incurred as a result of any such change in hotels shall be borne by the tour participant except in cases of change after travel has commenced. Any individual tour member who requests to share a twin- bedded room is subject to the payment of the single room supplement unless another tour participant is, or becomes, available to share. No refund is made for any unused portion of the member’s original accommodations. Interplanner will try to assist the tour member in finding a suitable replacement hotel.

**Tips & Taxes:**

Service charges imposed by hotels and taxes by local administration and government authorities are included in all services rendered. Tips to your local guides, drivers and restaurant staff are not included and are usually expected, subject to your own satisfaction with the services rendered. Departure taxes are included in the tour price.

##### GENERAL INFORMATION

**Documentation Required:**

A valid passport and individual Cuban visa is required for all U.S. and Canadian citizens. Vaccination or inoculations are not required. However, we urge you to consult your physician or local health department as requirements can change from time to time.

##### Visas:

Visas will be obtained by Interplanner. Participants are required to provide a clear photocopy of their valid passport, participants born in Cuba regardless of their present nationality please contact us, since entry procedures differ. Interplanner cannot guarantee any visa if participants do not comply with the required deadlines. Visa fee is included in the tour price. Passport copies must be received by INTERPLANNER no later than February 24, 2018.

##### Cancellations & Changes:

In the event of cancellation by the passenger, in additional to the standard cancellation fees outlined by Porterra Travel there is an additional $100.00 per person administrative charge. Cancellation must be done in writing. Changes once reservations have been confirmed on dates or names will be at $100.00 USD fee per change. *Trip cancellation insurance is recommended.*

*We recommend:*

Travel Guard Insurance Group – offered by Porterra Travel.

##### Tour Membership:

The right is reserved to decline, to accept or to retain any person as a member of the tour.

##### Final Itinerary & Travel Tips:

Will be sent to each participant after the tour operator has received final payment. The packet of information will give full details regarding mailing addresses, recommendations about baggage, suggestions for appropriate clothing, customs and currency regulations, departure instructions, and so on.

##### Tariff & Exchange Fluctuation:

Prices are based upon tariffs and exchange levels in effect January 1, 2017 and are subject to change without notice.

##### Transfers:

Provided on all arrivals and departures between hotels and airports for tour members and one average-sized piece of luggage per person. Please have in mind that due to limited space in motor coaches, only one suitcase per person is allowed

##### Sightseeing:

By motor coach including the services of English-speaking guides and entrance fees to places visited.

##### Tour Price:

All costs quoted are based on tariffs and currency exchange rates in effect at the beginning of each calendar year.

##### Tour rate does not include:

Passport fees, laundry, valet wines and liquors, mineral waters, food, transportation not included in the itinerary, beverages not on the regular menu of the included meals, additional baggage in excess of allowance foreign airport taxes, and other expenses of purely personal nature.

##### Responsibility:

International Planning Services, DBA/ INTERPLANNER and/or the travel agent act only as agents for the various companies, owners or contractors providing the means of transportation, accommodations or other services pertaining to the tour.

All exchange orders, vouchers, coupons and tickets are issued subject to the terms and conditions under such means of transportation, accommodations or other services are offered or provided. The issuance and acceptance and use of such exchange orders, vouchers, coupons or tickets shall be deemed consent to the further conditions, which follow:

1. Interplanner shall not in any way be liable for injury, damage, loss, accident, delay or irregularity in any vehicle or, through the act or default of any company or person engaged in conveying the passengers or, of any hotel proprietor, personnel or servant or any other person otherwise in connection herewith.
2. Interplanner reserves the sole right to eliminate a tour feature (in which case a refund would be made) and to make such changes in an itinerary as it may deem necessary or desirable and to decline to accept or retain any person as a member of the tour for the whole or any part of the tour should it be deemed advisable for any reason. Return to the passenger(s) of all monies for the unused portion of the tour, paid by them, shall release Interplanner from all liability in respect to such a tour. Neither shall Interplanner be responsible or liable for any loss, cost, damage, injury, delay or expense of whatever kind or nature arising from the use of any conveyance, accommodations, or services, or from acts of God, strikes, weather, quarantines, accidents, sickness, government regulations, insufficient passport and/or visa; and, any loss or expense resulting from any of the above contingencies shall be borne by the tour member.

The payment for reservations on this tour shall constitute consent to all provisions in the Tour Conditions published herein.